



Jeannette Public Library

500 MAGEE AVENUE
JEANNETTE, PENNSYLVANIA 15644
TELEPHONE: 724-523-5702
FAX: 724-523-2357
www.jeannettepubliclibrary.org

March 27, 2017

Waiver Request

Jeannette Public Library Association

BEN 125366

Form 471 App # 1033152

FRN # 2818353

To Whom It May Concern:

I am requesting an FCC Waiver for a missed deadline filing of Form 472 for FY 2015. I am a part-time bookkeeper for our small town library of approximately 9,000 residents. The E-Rate funds are used each year to enhance our collection and provide programs for our patrons. I have successfully completed the E-Rate forms for over the past 13 years and have always filed properly and timely and never needed to request approval of any extensions. For some reason this past year, I thought I have completed the Form 472 and did not become aware of the error until March 3, 2017. I attempted to complete the form on that day, but could not certify since I did not have 498 ID.

We became part of a library consortium last year which includes all the libraries in our county. I contacted the administrator and she needed to add our library to the 498 she filed last summer. Once that was done and the 498 ID populated on the form, I was able to certify. A few days later I was notified that I had missed the deadline and funds were not being disbursed. I contacted USAC and was told to apply for the waiver.

If any additional documents or information is needed, please don't hesitate to contact me. I apologize for the error made in completing Form 472. Thank you in advance for your consideration in my waiver request.

Sincerely,

Margaret Lock, Bookkeeper

Jeannette Public Library Association

MISSION STATEMENT

The Jeannette Public Library provides for personal enrichment, cultural programming, educational support and lifelong learning for the citizens of this community and beyond.

MEMBER: WESTMORELAND LIBRARY NETWORK

FW: YOUR E-RATE PROGRAM REMITTANCE STATEMENT: 443004716

Kathy A. Miller

Thu 3/16/2017 2:52 PM

To: Margaret A. Lock <Margaret.Lock@wlnonline.org>;

Margaret,

You will need to call USAC and find out what to do to receive your reimbursement. I hope that you can file for an extension.

Kathy Miller

kathy.miller@wlnonline.org

Finance/Office Manager

Westmoreland County Federated Library System

226 Donohoe Rd Ste 202

Greensburg, PA 15601

724-420-5638 x200

From: CustomerSupport@usac.org [mailto:CustomerSupport@usac.org]

Sent: Thursday, March 16, 2017 2:26 PM

To: Kathy A. Miller <Kathy.Miller@wlnonline.org>

Subject: YOUR E-RATE PROGRAM REMITTANCE STATEMENT: 443004716



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**SCHOOLS AND LIBRARIES BEAR PROGRAM REMITTANCE STATEMENT
AS OF MARCH 16, 2017**

Attn: Kathleen Miller

WESTMORELAND COUNTY FEDERATED LIBRARY SYSTEM

RE: FCC Form 498 ID 443004716

This notice provides an explanation of your entity's Billed Entity Applicant Reimbursement (BEAR) payment for the following invoices.

			Approved
3/16/2017	143001398 Verizon Pennsylvania LLC. 2818353 472 15-16 Applicant Name:JEANNETTE PUBLIC LIBRARY ASSOC;SLD Invoice Number:2543628;BEAR Letter Date:03/16/2017;Line Item Detail Number:8488629;Amount Requested:1080.00;Invoice Received Date [03/14/2017] Later Than FCC Extension Date [02/27/2017];80;		\$0.00
Total Approved Disbursement			<u>\$0.00</u>
Total Actual Disbursement:			<u>\$0.00</u>

If you have any questions, please contact USAC Customer Operations at (888) 641-8722 or CustomerSupport@usac.org. You may also visit us at www.usac.org.

Need Help?

Home New BEAR Form Track Form Bulk Download Terms and Conditions Deadline Extension Logout

Edit BEAR Invoice

The following invoice has been successfully saved:

Invoice ID: 2543628

Created on 3/3/2017 5:47 PM

Last updated on 3/3/2017 5:47 PM

Applicant Form Identifier 472 15-16Block 1: Header InformationNeed Help?

1. Billed Entity Name
JEANNETTE PUBLIC
LIBRARY ASSOC

2. Billed Entity Number
125366

3. Service Provider
Identification Number (SPIN)
143001398

Service Provider Name
Verizon Pennsylvania LLC.

Applicant FCC Form 498 ID



(* couldn't certify without 498)

4. Contact Name

MARGARET LOCK

5. Contact Telephone Phone

(724) 523 - 5702 ext.

Contact Fax

(724) 523 - 2357

Contact Email

jeannettepl@hotmail.com

6. Total Reimbursement Amount

(total from Block 2, Column 14)

\$ 1080

Block 2: Line Item Information Per Funding Request NumberNeed Help?

7. FCC Form 471 Application Number (from Funding Commitment Decision Letter)	8. Funding Request Number (FRN) (from Funding Commitment Decision Letter)	9. Bill Frequency	10. Customer Billed Date	11. Shipping date to Customer or Last Day of Work Performed (mm/dd/yyyy)	12. Total (Undiscounted) Amount for Service	13. Discount Rate	14. Discount Amount Billed to USAC (Column 12 multiplied by Column 13)
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1) <u>1033152</u>	<u>2818353</u>	<u>MONTHLY</u> <input checked="" type="checkbox"/>	<u>7/1/2015</u>		<u>1800.00</u>	<u>60</u>	<u>1080.00</u> <input checked="" type="checkbox"/>
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Add Line ItemBlock 3: Billed Entity CertificationNeed Help?

I declare under penalty of perjury that the foregoing is true and correct and that I am authorized to submit this Billed Entity Applicant Reimbursement Form on behalf of the eligible schools, libraries, or consortia of those entities represented on this Form, and I certify to the best of my knowledge, information and belief, as follows:



A.

The discount amounts listed in this Billed Entity Applicant Reimbursement Form represent charges for eligible services and/or equipment delivered to and used by

- ☒ B. eligible schools, libraries, or consortia of those entities for educational purposes, on or after the service start date reported on the associated FCC Form 486.
- ☒ C. The discount amounts listed in this Billed Entity Applicant Reimbursement Form were already billed by the Service Provider and paid for by the Billed Entity Applicant on behalf of eligible schools, libraries, and consortia of those entities.
- ☒ D. The discount amounts listed in this Billed Entity Applicant Reimbursement Form are for eligible services and/or equipment approved by the Fund Administrator pursuant to a Funding Commitment Decision Letter (FCDL).
- ☒ E. I acknowledge that I may be audited pursuant to this application and will retain for at least 10 years (or whatever retention period is required by the rules in effect at the time of this certification), after the latter of the last day of the applicable funding year or the service delivery deadline for the funding request any and all records that I rely upon to complete this form.
- I certify that, in addition to the foregoing, this Billed Entity Applicant is in compliance with the rules and orders governing the schools and libraries universal service support program, and I acknowledge that failure to be in compliance and remain in compliance with those rules and orders may result in the denial of discount funding and/or cancellation of funding commitments. I acknowledge that failure to comply with the rules and orders governing the schools and libraries universal service support program could result in civil or criminal prosecution by law enforcement authorities.

Contact Information for Billed Entity Authorized Person:**15. Signature** ☒

By logging into your account using your PIN, checking this box, and clicking the "certify" button at the end of the form, you have electronically signed the form. You are reminded that an electronic signature is the same as a handwritten signature on the form. To see a copy of the Terms and Conditions to which you previously agreed, please click on the "Terms and Conditions" menu above.

16. Date 3/3/2017

17. Name MARGARET LOCK
18. Title/Position BOOKKEEPER
20. Address 1 500 MAGEE AVE
Address 2
City JEANETTE
State PA
Zip Code 15644

19. Phone Number (724) 523 - 5702 ext.
19a. Fax Number (724) 523 - 2357 ext.
19b. Email jeannettept@hotmail.com
19c. Name of Authorized Person's Employer Jeannette Public Library

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

OMB Number 3060 - 0856 Form 472

RE: Fcc Form 498

Kathy A. Miller

Fri 3/10/2017 3:01 PM

To: Margaret A. Lock <Margaret.Lock@wlnonline.org>;

Margaret,

We just discovered that the parent entity (WCFLS) is the one that has to file the 498. I have added your library to our 498. It will take a few hours to show up online, then you can file the 486. When Linda at Greensburg did it, it literally took less than 1 day for the e-rate funds to show up in our bank account. I will then cut a check to your library. I will be issuing checks after they get signed at the next board meeting which is March 22.

Kathy

From: Margaret A. Lock

Sent: Friday, March 10, 2017 2:04 PM

To: Kathy A. Miller <Kathy.Miller@wlnonline.org>

Subject: Fcc Form 498

Hi Kathy,

I am having difficulty finding in EPC where I would create a Form 498.

Thanks for your help

Margaret